

PHARMACY COUNCIL OF INDIA
Standard Inspection Format (S.I.F) for institutions conducting B. Pharm
(To be filled and submitted to PCI by an organization seeking approval of the
course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No. :

NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)

2.

PART – I
A - GENERAL INFORMATION

<p>A – I .1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No. E-mail</p>	<p>Anjali college of Pharmacy & Science, Agra-Firozabad Road, NH-2, Etmadpur, Agra 0562 +91-8010132944, 7534811101, 011-26121328 acps.rngi@gmail.com</p>
<p>Year of Establishment</p>	<p>2008</p>
<p>Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)</p>	<p>PRIVATE (Registration Certificate and Bio-laws of the Society) Annexure-01</p>
<p>A – I .2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:</p>	<p style="text-align: right;">Annexure-02</p> <p>Dr.R.N.Gupta Technical Educational Society Agra - Firozabad Road, NH-2, Agra- Etmadpur, Agra-283202 0562 7351232222 011-26121328 acps.rngi@gmail.com www.acps.net.in</p>
<p>A – I .3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail</p>	<p>Mr.Devender Gupta, Founder-cum-Chairman +91-8010132944 011 26125195 7534811101 7351382222 7534811101 7351052222 011-26121328 devendragupta10262@gmail.com</p>
<p>A – I .4 Name and Address of the Head of the Institution</p>	<p>Dr. Gyanendra Singh, Principal Anjali College of Pharmacy & Science Agra-Firozabad Road, NH-2, Etmadpur, Agra</p>

Signature of the Head of the Institution

Signature of the Inspectors

A –I. 5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. Details of Affiliation Fee Paid

Annexure-03

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
B. Pharm	2016-17	D.D. No.46284 Rs.1,00,000=00	14/10/2016	

b. APPROVAL STATUS:

Annexure-04

Name of the Course	Approved up to	In take Approved and Admitted	PCI	STATE GOVERNMENT	UNIVERSITY	Remarks of the Inspectors
B. Pharm	2016-17	AICTE Approval Letter No F.No Northern/1-2812409942/2016/EOA Dated 05/04/2016	A/F	Shankhya.7205/98-16-Pra.Shi-1-7,Stha/98 Dated 13/11/1998	AKTU/KSOK0/SOV0/2016/672 6-7347 Dated 07/06/2016	
		Approved Intake 60	A/F	60	45	
		Actually Admitted 45	-	60	45	

c. STATUS OF APPLICATION

COURSES INSPECTED FOR

Faculty / Subject	Extension of Approval		Increase in Intake of Seats		Remarks	
	Yes	No	Yes	No	Current Intake	Proposed increase in Intake
B. Pharm	✓			✓	60	60

Note: Enclose relevant documents

A –I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same Building / campus? If Yes, Give Details

Yes

No

A – I. 6 a

Status of the Pharmacy Course:

Independent Building

Yes

Wing of another college

No

Separate Campus

Yes

Multi Institutional Campus

No

Signature of the Head of the Institution

Signature of the Inspectors

Examining Authority : DR. A. P. J. ABDUL KALAM TECHNICAL UNIVERSITY, LUCKNOW,
 With complete postal Institute of Engineering & Technology Campus,
 Address, Telephone No. Sitapur Road, Lucknow (U.P.) 226021
 and STD Code. 0522-2732193

B - DETAILS OF THE INSTITUTION

Annexure-05

B –I.1					
Name of the Principal		Dr. Amit Verma			
Qualification/ Experience	Qualification*		Teaching Experience Required		Actual experience
	M.Pharm	PhD	4Year+ 4 Year industry +3 Reseach		12 Year
Remarks of the Inspectors					

* Documentary evidence should be provided

B –I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm	First Time Applying	NA	NA	NA

* Enclose Documents

B –I.3

Annexure-06

Status of Governing Council:	✓ Society
Details of the Governing Body	✓ Enclosed
Minutes of the last Governing council Meeting	✓ Enclosed

B –I.4

Pay Scales:

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE /UGC/State Govt. Yes	✓ No	✓ No	✓ No	
Non- Teaching Staff	State Government Yes	✓ No	✓ No	✓ No	

B –I.5

B. Pharm Course: Admission Statement for the Past Three Years

ACADEMIC YEAR	Year 2014	Year 2015	Year 2016
Sanctioned	60	60	60
No. of Admissions	30	24	45
Unfilled Seats	30	36	15

Signature of the Head of the Institution

Signature of the Inspectors

No. of Excess Admissions	--	--	--
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B – I .6

Academic information: Percentage of UG results for the past three years based on University Calendar

ACADEMIC YEAR	Year 2014	Year 2015	Year 2016
1st year	83.33%	83.33%	R.A.
2nd year	NA	100%	R.A.
3rd year	NA	NA	N.A.
Final year	NA	NA	N.A.
Pass % (Final Year)		--	--

B – II

Co – Curricular Activities / Sports Activities

Whether college has NSS Unit (Yes/No)? If no give reasons	NO
NSS Programme Officer's Name	--
Programme conducted (mention details)	--
Whether students participating in University level cultural activities / Co- curricular/sports activities	✓ Yes
Physical Instructor	✓ Available
Sports Ground	✓ Available

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list) Session 2015-16

Annexure-07

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount in Rs.	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others	-	CAPITAL EXPENDITURE			
2.	Tuition Fee	8255400/-	1.	Building WDV	12026836/-	
3.	Library Fee	--	2.	Equipment WDV	926769/-	
4.	Sports Fee	--	3.	Others		
5.	Union Fee	--	REVENUE EXPENDITURE			
6.	Others		1	Salary	3436760/-	
			2.	MAINTENANCE EXPENDITURE		
				i	College 354963/-	
				ii	Others 155800/-	
			3.	University Fee (If any)	100000/-	
			4.	Apex Bodies Fee (AICTE+ PCI)	100000/-	
			5.	Government Fee		
			6.	Deposit held by the College	--	
			7.	Others/ University Exam Fees	381150/-	
			8.	Misc.Expenditure	3747957	
			Total			
					8276630/-	
Total						

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B. Pharm courses) : **Available**
 a) 2.5 acres District HQ/Corporation/Municipality limit **2.5 acres**
 b) 0.5 acre for City / Metros
- b. Building : **Own**
- c. Land Details to be in name of Trust and Society
 Records to be enclosed
 Sale deed : **Enclosed**
- d. Building[†]:
 i) Approved Building plan, to be Enclosed : **Enclosed**
- e. Total Built Area of the college building in Sq.mts : Built up Area 8750 Sq.Mts.

Annexure-08

Amenities and Circulation Area 2720 Sq. Mts.

2. Class rooms:

Total Number of Class rooms provided at the end of 4 Year Course

Class	Required Nos	Available Nos	Required Area * for each class room	Available Area in Sq.mts	Remarks of the Inspectors
B. Pharm	04	04	88 Sq. mts each (Desirable) 75 Sq. mts each (Essential)	88X4=352	

(*To accommodate 60 students).

3. Laboratory requirement at the end of 4 Years

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B.Pharm Course (12 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	90 Sq.Mts. X 12=1080 Sq.Mts.	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm course	03 Laboratories 02 Laboratories 01 Laboratory 02 Laboratories 01 Laboratories 01 Laboratory 10 Laboratories *	270 Sq.Mts 180 Sq.Mts 90 Sq.Mts 180 Sq.Mts 90 Sq.Mts 100 Sq.Mts	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (minimum)	Available	
4	Area of the Machine Room	80-100 Sq.mts	100 Sq.Mts	
5	Central Instrumentation Room	80 Sq.mts with A/ C	90 Sq.Mts	
6	Store Room – I	1 (Area 100 Sq mts)	100 Sq.Mts	
7	Store Room - II (For Inflammable chemicals)	1 (Area 20 Sq mts)	20 Sq.Mts	

*Number of laboratories required for entire course of 4 years.

Signature of the Head of the Institution

Signature of the Inspectors

† The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
3. The work benches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq .mts	01	80	
2	Office – I - Establishment	01	60 Sq. mts	01	90	
3	Office – II - Academics					
4	Confidential Room					

5. Staff Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	04	80	
2	Faculty Rooms for B.Pharm course		10 Sq mts x n (n=No of teachers)	12	120 Sq.Mts.	

6. Museum, Library, Animal House and other Facilities

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq mts	01	80	
2	Library	01	150 Sq mts	01	150	
3	Museum	01	50 Sq mts (May be attached to the Pharmacognosy lab)	01	90	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	--	Proposed	
5	Seminar Hall	01		01	200	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	01	Available	

Signature of the Head of the Institution

Signature of the Inspectors

7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Girl's Common Room (Essential)	01	60 Sq.mts	01	90	
2	Boy's Common Room (Essential)	01	60 Sq.mts	01	90	
3	Toilet Blocks for Boys	01	24 Sq.mts	01	25	
4	Toilet Blocks for Girls	01	24 Sq.mts	01	25	
5	Drinking Water facility – Water Cooler (Essential).	01		02	Available	
6	Boy's Hostel (Desirable)	01	9 Sq .mts / Room Single occupancy	01	400	
7	Girl's Hostel (Desirable)	01	9 Sq .mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	01	300	
8	Power Backup Provision (Desirable)	01		01	Available	

8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	01	90 Sq.Mts.	
Computer (Latest Configuration)	1 system for every 10 students	30	--	
Printers	1 printer for every 10 computers	04	--	
Multi Media Projector	01	01	--	
Generator (5KVA)	01	01	--	

Signature of the Head of the Institution

Signature of the Inspectors

9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	--	--	Proposed	
Staff quarters	16 x 80 Sq. mts	--	--	Proposed	
Canteen	100 Sq. mts	01	100	Available	
Parking Area for staff and students		01	400	Available	
Bank Extension Counter		--	--	No	
Co operative Stores		--	--	Proposed	
Guest House	80 Sq. mts	01	500	Available	
Transport Facilities for students				Available	
Medical Facility (First Aid)				Available	

10. A. Library books and periodicals

Annexure-09

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	Numbers	
1	Number of books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	352	2875	
2	Annual addition of books		100 to 150 books per year	112	560	
3	Periodicals Hard copies / online		10 National 05 International periodicals	12 5	12 5	
4	CDS		Adequate Nos		Available	
5	Internet Browsing Facility		Yes/No (Minimum ten computers)		Available	
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01		01 01 01	
7	Library Automation and Computerized System Proposed					
8	Library Timings 9:30 AM to 6:30 PM					

10.B. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	01	
2	Assistant Librarian	D. Lib	1	01	
3	Library Attenders	10 +2 / PUC	2	02	

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio: **Theory** 60:1 **Practicals** 20:1 **Remarks of the Inspectors**

(Required ratio --- Theory → 60:1 and Practical → 20:1) If more than 20 students in a batch 2 staff members

to be present provided the lab is spacious.

2. Scheme of B. Pharm Course: **Annual**

Semester wise

3. Date of Commencement of session / sessions:

Commencement	Completion
DD/MM/YY 01-08-2016	DD/MM/YY 30-06-2017

4. Vacation:

Summer:

40

Winter:

10

5. Total No. of working days:

190

6. Time Table:

Annexure-10

Time Table for B. Pharm course Enclosed

Yes

✓

No

7. Whether the prescribed numbers of classes are being conducted as per university norms

I B. Pharm:

Annexure-11

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Phram Chem. I	40	46	40	12x4	48	
Pharmaceutics I	40	47	40	10x4	40	
Pharm Analysis	40	42	40	11x4	44	
APP	40	46	40	11x4	44	
Computer Fundamental	40	44	40	10x4	40	

II B. Pharm:

Signature of the Head of the Institution

Signature of the Inspectors

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharm Chem. III	40	50	40	10x4	40	
Pharmaceutics II	40	53	40	10x4	40	
Pharmaceutics III	40	45	40	10x4	40	
Pharm Cognosy II	40	45	40	10x4	40	
APP III	40	45	40	11x4	44	

III B. Pharm:

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharm Chem. III	40	42	40	12x4	48	
Pharmaceutics II	40	46	40	13x4	52	
Pharmaceutics III	40	45	40	10x4	40	
Pharm Cognosy II	40	48	40	11x4	44	
APP III	40	43	40	10x4	40	

Signature of the Head of the Institution

Signature of the Inspectors

IV B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Physical Pharmacy	40	45	40	10x4	40	
Cosmectic Technology	40	49	40	11x4	44	
Jurisprudence	40	45	40	10x4	40	
Pharmaceutical Analysis	40	46	40	10x4	40	
Bio-Chemistry	40	50	40	11x4	44	

8. Whether Tutorials are being conducted (if any, as per university norms)

Yes No

9. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during last Three years.

A.

Name of the Event	Year 2014	Year 2015	Year 2016
Guest Lectures	08	12	06
Seminars	01	01	--
Workshops	--	01	01
Symposia	--	--	--

B. Papers Presented / Published during last three years

Annexure-12

	Year 2014		Year 2015		Year 2016	
	National	International	National	International	National	International
Published	02	--	--	--	--	01
Presented	--	--	--	--	--	01

10. Whether Internal Assessments are conducted periodically as per university norms

Yes No

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	03 to 05 Mar-16	03 to 05 Mar-16	18 to 21- Apr-16	18 to 21- Apr-16	07 to 12- May-16	07 to 12- May-16	
II B. Pharm	03 to 05 Mar-16	03 to 05 Mar-16	18 to 21- Apr-16	18 to 21- Apr-16	07 to 12- May-16	07 to 12- May-16	

Signature of the Head of the Institution

Signature of the Inspectors

III B. Pharm	NA	NA	NA	NA	NA	NA	NA
IV B. Pharm	NA	NA	NA	NA	NA	NA	NA

11. Whether Evaluation of the internal assessments is Fair Yes No

Class	No. of Candidates scored more than 80%		No. of Candidates scored between 60 - 80%		No. of Candidates scored between 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B.Pharm	06	08	10	08	12	22	43	30	
II B.Pharm	04	08	02	19	13	02	37	00	
III B.Pharm	NA	NA	NA	NA	NA	NA	NA	NA	
IV B.Pharm	NA	NA	NA	NA	NA	NA	NA	NA	

12. Work load of Faculty members for B. Pharm

Annexure-13

Sl. No	Name of the Faculty	Subjects	B. Pharm.		Work load	Specific Remarks of the Inspector
			Th	Pr		
1	Dr. Amit Verma	Pharmaceutical Chemistry-VII (Medicinal Chemistry-II)	4	4	8	
2	Mr. Mohd. Danish Khan	Anatomy, Physiology and Pathophysiology-II, Pharmaceutical Jurisprudence	4	4 4	12	
3	Ms. Ranjana Dwivedi	Pharmaceutical Analysis-I	4	4	8	
4	Mr. Devendra Singh Chauhan	Pharmacognosy-III	4	4	8	
5	Mr. Deepak Rawat	Pharmaceutical Chemistry-II (Pharmaceutical Organic Chemistry)	4	4	8	
6	Mr. Durga Shankar Dubey	Anatomy, Physiology and Pathophysiology-II, Pharmaceutical Jurisprudence	4	4 4	12	
7	Ms. Yogita Chowdhary	Pharmaceutical Chemistry-III (Pharmaceutical Physical Chemistry)	4	4	8	

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Signature of the Inspectors

8	Mr. Ankur Singh	Professional Communication,	4	4	8	
9	Mr. Amit Gupta	Pharmacology-II	4	4	8	
10	Ms. Pallavi Asthana	Pharmaceutical Chemistry-IV (Molecular Biology & Biochemistry)		8 4	12	
11	Ms. Preeti Pal	Pharmaceutics-IV (Physical Pharmacy), Pharmaceutics-V (Cosmetic Technology)	4	4 4	12	
12	Ms. Neetu Singh	Pharmaceutics-VIII (Pharmaceutical Technology-II), Pharmaceutics-V (Cosmetic Technology)	4 4	4	12	
13	Mr. Mahi Pal Sain	Cyber Security, Pharmaceutical Mathematics and Biostatistics	2 4	4	10	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year 2014	Year 2015	Year 2016
No. of Students Appeared	-	-	-
No. of Students Qualified	-	-	--
Percentage	-	-	--

14. Whether the Institution has an Industry – Institution Interaction cell Yes No

If applicable please give the details for the previous Year

Events	Details for the Previous Year
No. of Industrial visits	01
Industrial Tour	01
Industrial Training	NO
No. of Resource Persons from the Industry for Guest Lectures	01
No. of Collaboration projects with Industry	Nil

Signature of the Head of the Institution

Signature of the Inspectors

15. Percentage of students Placed through the College Placement Cell in the Last Three

Year	Year 2014	Year 2015	Year 2016
No. of students appeared for campus interview	-	NA	NA
% Placed			

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies)

Yes	<input checked="" type="checkbox"/> No
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PART IV - PERSONNEL

TEACHING STAFF:

Annexure-14

1. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
					After PG			
1	Dr. Amit Verma	Professor	M.Pharm PhD	01/03/2017	12 Years	UP Pharmacy Council (32569)		
2	Mr. Mohd. Danish Khan	Assistant Prof.	M.Pharm	01/03/2017	0 Year	Rajasthan Pharmacy Council (37151)		
3	Ms. Ranjana Dwivedi	Assistant Prof.	M.Pharm	01/03/2017		UP Pharmacy Council (66213)		
4	Mr. Deendra Singh Chauhan	Associate Prof.	M.Pharm	01/03/2017	10 Years	UP Pharmacy Council (24850)		
5	Mr. Deepak Rawat	Assistant Prof.	M.Pharm	01/03/2017		UP Pharmacy Council (41150)		

Signature of the Head of the Institution

Signature of the Inspectors

6	Mr. Durga Shankar Dubey	Assistant Prof.	M.Pharm	01/03/2017		UP Pharmacy Council (50637)		
7	Ms. Yogita Chowdhary	Assistant Prof.	M.Pharm	01/03/2017		Delhi Pharmacy Council (21150)		
8	Mr. Ankur Singh	Assistant Prof.	M.Pharm	20/12/2016		UP Pharmacy Council (121207)		
09	Mr. Amit Gupta	Assistant Prof.	M.Pharm	14/07/2016		UP Pharmacy Council (57341)		
10	Ms. Pallavi Asthana	Associate Prof.	M.Pharm	01/03/2017	6 Year	MP Pharmacy Council (19553)		
11	Ms. Preeti Pal	Assistant Prof.	M.Pharm	16/01/2017		UP Pharmacy Council (53433)		
12	Ms. Neetu Singh	Assistant Prof.	M.Pharm	15/02/2016	1 Year	UP Pharmacy Council (60053)		
13	Mr. Mahi Pal Sain	Assistant Prof.	M.Pharm	01/03/2017		Rajasthan Pharmacy Council (39248)		
14	Dr. Amit Verma	Assistant Prof.	M.Pharm	14/07/2016		UP Pharmacy Council (57341)		

2. Qualification and number of Staff Members

Qualification		
M. Pharm	PhD	Others - Full Time
13	1	01

3. Teaching Staff required year wise exclusively for B.Pharm for intake of 60 Students.

	No. of staff required for I *B.Pharm	Available	No. of staff required for II B.Pharm	Available	No. of staff required for III B.Pharm	Available	No. of staff required for IV B.Pharm	Available
Principal	1	1	1	1	1	1	-	
Pharmaceutical Chemistry	1	1	2	2	3	2		

Signature of the Head of the Institution

Signature of the Inspectors

Pharmaceutical Analysis	1	1	1	1	1	1		
Pharmacology	1	1	2	2	3	2		
Pharmacognosy	1	1	2	2	3	1		
Pharmaceutics	1	1	2	2	3	4		
Total	6	6	9	9	13	13		
Part time teaching Staff	1	1	-	-	-	-	-	
Remarks of the Inspection Team					s			

***Part time teaching staff for Mathematics, Biology and Computer Science can be appointed.**

4. Staff Pattern for B. Pharm courses Department wise / Division wise:

Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of inspection team
Department of Pharmaceutics	Professor	1	01	
	Asst. Professor	1	05	
	Lecturer	2	--	
Department of Pharmaceutical Chemistry (Including Pharmaceutical Analysis)	Professor	1	--	
	Asst. Professor	1	03	
	Lecturer.	3		
Department of Pharmacology	Professor	1	--	
	Asst. Professor	1	03	
	Lecturer	2	--	
Department of Pharmacognosy	Professor	1	--	
	Asst. Professor	1	02	
	Lecturer	1	--	

5. Selection criteria and Recruitment Procedure for Faculty:

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

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6.Details of Faculty Retention for:

Name of Faculty Member	Period	%
	Duration of 15 yrs. and above	NA
	Duration of 10 yrs. and above	NA
	Duration of 5 yrs. and above	NA
	Less than 5 yrs.	NA

7. Details of Faculty Turnover: NA

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
	% of faculty retained in last 3 yrs				

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8.Number of Non-teaching staff available for B. Pharm course for intake of 60 Students:

Sl. No.	Designation	Required (Minimum)	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm	1 for each Dept.	D.Pharm.	
2	Laboratory Assistants / Attenders	1 for each Lab (minimum)	SSLC	12	SSLC	
3	Office Superintendent	1	Degree	01	B.Com.	
4	Accountant	1	Degree	01	B.Com.	
5	Store keeper	1	D. Pharm/ Degree	01	B.A.	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	01	BCA	
7	Office Staff I	1	Degree	01	B.Sc.	
8	Office Staff II	2	Degree	02	B.A.	
9	Peon	2	SSLC	02	SSLC	
10	Cleaning personnel	Adequate	---	Adequate	5 th	
11	Gardener	Adequate	---	Adequate	5 th	

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9. Scale of pay for Teaching faculty (to be enclosed):

Annexure-15

S. No.	Name of Employee	Designation	Basic Pay	Working Days	CL	Extra Duty	Total	Deduction		TDS	Arrier	Net pay	Pan Card No.	Signature
								Net salary	Advance					
1	Dr.Amit Verma	Principal	60440	28	0	0	28	54590.97	0	0	0	54590.97	AFJJPV5215J	
2	Devendra Singh Chauhan	Associate Prof.	30000	25	0	0	25	24193.55	0	0	0	24193.55	AJYPC6922E	
3	Pallavi Asthana	Associate Prof.	30000	24	0	0	24	23225.81	0	0	0	23225.81	BSTPS0394D	
4	Neetu Singh	Assistant Prof.	15600	24	0	0	24	12480.00	0	0	0	12480.00	GQWPS8175J	
5	Mahipal Sain	Assistant Prof.	20640	29	0	0	29	19308.39	0	0	0	19308.39	CTHPS0767A	
6	Amit Gupta	Assistant Prof.	15600	29	0	0	29	14593.55	0	0	0	14593.55	BWBPG9780M	
7	Durga Shankar Dubey	Assistant Prof.	20640	30	0	0	30	19974.19	0	0	0	19974.19		
8	Ankur Singh	Assistant Prof.	15600	25	0	0	25	12580.65	0	0	0	12580.65	DEZPS9379G	
9	Ranjana Dwivedi	Assistant Prof.	17000	29	0	0	29	15903.23	0	0	0	15903.23	CTTPD6673A	

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10	Preeti Pal	Assistant Prof.	15600	25	0	0	25	12580.65	0	0	0	12580.65	CPTPP7352A	
11	Yogita Chowdhary	Assistant Prof.	20640	24	0	0	24	15979.35	0	0	0	15979.35	ARWPC7057J	
12	Moh. Danish Khan	Assistant Prof.	17000	22	0	0	22	12064.52	0	0	0	12064.52	CBTPK3167N	
13	Deepak Rawat	Assistant Prof.	17000	27	0	0	27	14806.45	0	0	0	14806.45	BUBPR6320Q	

10. Whether facilities for Research / Higher studies are provided to the faculty? Yes
(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars? Yes
(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

Yes No

13. Gratuity Provided

Yes No

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14. Details of Non-teaching staff members (list to be enclosed):

Annexure-16

Sl No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
1	Pawan Kumar	Asst. Registrar	MBA, PGDC A	05/01/2016	2 Years		
2	Abhishek Sharma	Office Superintendent	B.Com	15/06/2014	5 Years		
3	Anil Kumar	Store Keeper	B.A.	06/01/2014	3 Years		
4	Amit Kumar	Computer Operator	BCA	01/08/2016	4 Years		
5	Bhawana Sharma	Office Staff	M.A.	15/08/2015	1 Year		
6	Sunita Sharma	Office Staff	B.A.	09/07/2016	10 Year		
7	Mukesh Gaur	Clerk	12th	25/09/2014	4 Year		
8	Gilbat Das	Peon	08th	04/04/2016	5 Year		
9	Shri Kishan Pamari	Cleaning Personnel	05th	05/07/2014	10 Years		
10	Ranjit	Cleaning Personnel	05th	19/02/2016	2 Years		
11	Dharmendra	Cleaning Personnel	05th	15/02/2016	2 Years		
12	Ajay	Gardener	10th	28/05/2014	3 Years		

Sr. No.	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of inspectors
Laboratory Technicians							
1	Mr. Ajay Kumar	Lab. Technician	D.Pharm	09/04/2014	3 years		
2	Mr. Anil kumar	Lab. Technician	D.Pharm	13/07/2015	2 years		
3	Mr. Pankaj	Lab. Technician	D.Pharm	02/04/2016	1 years		
4	Mr. Sanjay Kumar	Lab. Technician	D.Pharm	25/07/2016	1years		
Laboratory Attendants							

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1	Mr. Govind Kumar	Lab Attendant	12 th	30/03/2016	2 years		
2	Mr. Mukesh Kumar	Lab Attendant	10 th	26/08/2015	1 year		
3	Mr. Kailash	Lab Attendant	12 th	14/07/2016	1.5 Months		
4	Mr. Hemant	Lab Attendant	10 th	21/07/15	2years		
5	Mr. Ajay Singh	Lab Attendant	B.A.	05/03/2016	1.5 months		
6	Mr. Suresh Singh	Lab Attendant	12 th	02/11/2015	2 years		
7	Mr. Shivam	Lab Attendant	10 th	20/12/2016	1 Year		
8	Lokesh	Lab Attendant	12 th	23/05/2014	2Years		
9	Ram Kumar	Lab Attendant	10 th	05/11/2015	9 months		
10	Vijay	Lab Attendant	10 th	23/03/2016	9 months		
11	Bhupendra	Lab Attendant	10 th	03/01/2015	2 Year		
12	Amit	Lab Attendant	10 th	03/8/2013	1 Year		

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes

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PART V - DOCUMENTATION

Records Maintained: Essential

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	✓		
2.	Individual Service Register	✓		
3.	Staff Attendance Registers	✓		
4.	Sessional Marks Register	✓		
5.	Final Marks Register	✓		
6.	Student Attendance Registers	✓		
7.	Minutes of meetings- Teaching Staff	✓		
8.	Fee paid Registers	✓		
9.	Acquittance Registers	✓		
10.	Accession Register for books and Journals in Library	✓		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	✓		
12.	Job Cards for laboratories	✓		
13.	Standard Operating Procedures (SOP's) for Equipment	✓		
14.	Laboratory Manuals	✓		
15.	Stock Register for Equipment	✓		
16.	Animal House Records as per CPCSEA	✓		

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PART - VI

**1. Financial Resource allocation and utilization for the past three years:
(Audited Accounts for previous year to be enclosed)**

Annexure-17

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs. 2016-17			Remarks of the Inspectors*
	No.	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Returning	Total budget sanctioned	Recurring	
01	1500000	820750	579331	8500000	7253499	839135	10000000	3055900	550350	

2. Total amount spent on chemicals and glassware for the past three years:

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs. 2016-17			Remarks of the Inspectors*
	No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	
	Chemicals	100000	70568	Chemicals	100000	80340	Chemicals	150000	87900	
	Glassware	100000	88620	Glassware	100000	60680	Glassware	150000	82060	

**3. Total amount spent on equipments for the past three years:
(Enclose purchase invoice)**

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs. 2016-17			Remarks of the Inspectors*
	No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	
	Equipment	200000	35600	Equipment	400000	355030	Equipment	500000	345850	

4. Total amount spent on Books and Journals for the past three years:

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Sl No.	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs. 2016-17			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books	100000	20737	Books	200000	183996	Books	200000	182580	
2	Journals	12000	10588	Journals	20000	18790	Journals	20000	19500	

*Last three years including this academic year till the date of inspection

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PART VII – EQUIPMENT AND APPARATUS

Department wise list of minimum equipments required for B. Pharm (for a batch of 20 students)

DEPARTMENT OF PHARMACOLOGY

Equipment:

Annexure-18

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes	15	20	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	01	01	Yes	
5	Spygmomanometer	05	05	Yes	
6	Stethoscope	05	10	Yes	
7	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	25	Yes	
8	Models for various organs	One model of each organ system	12	Yes	
9	Specimen for various organs and systems	One model for each organ system	05	Yes	
10	Skeleton and bones	One set of skeleton and one spare bone	One Each	Yes	
11	Different Contraceptive Devices and Models	One set of each device	01	Yes	
12	Muscle electrodes	01	01	Yes	
13	Lucas moist chamber	01	01	Yes	
14	Myographic lever	01	01	Yes	
15	Stimulator	01	01	Yes	
16	Centrifuge	01	01	Yes	
17	Digital Balance	01	01	Yes	
18	Physical /Chemical Balance	01	10/5	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	10	Yes	

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20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	10	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	01	01	Yes	
24	Software packages for experiment	01	01	Yes	
25	Standard graphs of various drugs	Adequate number	Adeq.	Yes	
26	Actophotometer	01	01	Yes	
27	Rotarod	01	01	Yes	
28	Pole climbing apparatus	01	01	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	01	01	Yes	
30	Convulsiometer	01	01	Yes	
31	Plethysmograph	01	01	Yes	
32	Digital pH meter	01	01	Yes	

Apparatus:

Sl. No.	Name	Minimum required No.s	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Livers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	02	02	Yes	
3	Autoclave	02	02	Yes	
4	Hot air oven	02	02	Yes	

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5	B.O.D. incubator	01	01	Yes	
6	Refrigerator	01	01	Yes	
7	Laminar air flow	01	01	Yes	
8	Colony counter	02	02	Yes	
9	Zone reader	01	01	Yes	
10	Digital pH meter	01	01	Yes	
11	Sterility testing unit	01	01	Yes	
12	Camera Lucida	15	15	Yes	
13	Eye piece micrometer	15	15	Yes	
14	Incinerator	01	01	Yes	
15	Moisture balance	01	01	Yes	
16	Heating mantle	15	16	Yes	
17	Flourimeter	01	01	Yes	
18	Vacuum pump	02	02	Yes	
19	Micropipettes (Single and multi channeled)	02	02	Yes	
20	Micro Centrifuge	01	01	Yes	
21	Projection Microscope	01	01	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
6	TLC chamber and sprayer	10	10	Yes	
7	Distillation unit	01	01	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	05	Yes	
2	Oven	03	03	Yes	
3	Refrigerator	01	01	Yes	

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4	Analytical Balances for demonstration	05	05	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Digital Balance (1mg sensitivity)	01	01	Yes	
7	Suction pumps	06	06	Yes	
8	Muffle Furnace	01	01	Yes	
9	Mechanical Stirrers	10	10	Yes	
10	Magnetic Stirrers with Thermostat	10	10	Yes	
11	Vacuum Pump	01	01	Yes	
12	Digital pH meter	01	01	Yes	
13	Microwave Oven	02	02	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	02	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	50	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	40	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Mechanical stirrers	10	10	Yes	
2	Homogenizer	05	05	Yes	
3	Digital balance	05	05	Yes	
4	Microscopes	05	05	Yes	
5	Stage and eye piece micrometers	05	05	Yes	
6	Brookfield's viscometer	01	01	Yes	
7	Tray dryer	01	01	Yes	
8	Ball mill	01	01	Yes	

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9	Sieve shaker with sieve set	01	01	Yes	
10	Double cone blender	01	01	Yes	
11	Propeller type mechanical agitator	05	05	Yes	
12	Autoclave	01	01	Yes	
13	Steam distillation still	01	01	Yes	
14	Vacuum Pump	01	01	Yes	
15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	10 Sets	Yes	
16	Tablet punching machine	01	01	Yes	
17	Capsule filling machine	01	01	Yes	
18	Ampoule washing machine	01	01	Yes	
19	Ampoule filling and sealing machine	01	01	Yes	
20	Tablet disintegration test apparatus IP	01	01	Yes	
21	Tablet dissolution test apparatus IP	01	01	Yes	
22	Monsanto's hardness tester	01	01	Yes	
23	Pfizer type hardness tester	01	01	Yes	
24	Friability test apparatus	01	01	Yes	
25	Clarity test apparatus	01	01	Yes	
26	Ointment filling machine	01	01	Yes	
27	Collapsible tube crimping machine	01	01	Yes	
28	Tablet coating pan	01	01	Yes	
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	05 EACH 10	05 EACH 10	Yes	
30	Digital pH meter	01	01	Yes	
31	All purpose equipment with all accessories	01	01	Yes	
32	Aseptic Cabinet	01	01	Yes	
33	BOD Incubator	02	02	Yes	
34	Bottle washing Machine	01	01	Yes	
35	Bottle Sealing Machine	01	01	Yes	
36	Bulk Density Apparatus	02	02	Yes	
37	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes	
38	Capsule Counter	02	02	Yes	
39	Energy meter	02	02	Yes	
40	Hot Plate	02	02	Yes	

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41	Humidity Control Oven	01	01	Yes	
42	Liquid Filling Machine	01	01	Yes	
43	Mechanical stirrer with speed regulator	02	02	Yes	
44	Precision Melting point Apparatus	01	02	Yes	
45	Distillation Unit	01	01	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	15	15	Yes	
2	Stalagmometer	15	15	Yes	
3	Desiccator*	05	05	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels (Small, medium, large)	05 each	50	Yes	
6	Filtration assembly	01	01	Yes	
7	Permeability Cups	05	05	Yes	
8	Andreason's Pipette	03	03	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	01	Yes	
2	Lyophilizer (Desirable)	01	--	N.A.	
3	Gel Electrophoresis (Vertical and Horizontal)	01	01	Yes .	
4	Phase contrast/Trinocular Microscope	01	01	Yes	
5	Refrigerated Centrifuge	01	01	N.A.	
6	Fermenters of different capacity (Desirable)	01	--	N.A.	
7	Tissue culture station	01	01	Yes	
8	Laminar airflow unit	01	01	Yes	

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9	Diagnostic kits to identify infectious agents	01	01	--.	
10	Rheometer	01	01	Yes	
11	Viscometer	01	01	Yes	
12	Micropipettes (single and multi channeled)	01 each	01	Yes	
13	Sonicator	01	01	Yes	
14	Respinometer	01	01	Yes	
15	BOD Incubator	01	01	Yes	
16	Paper Electrophoresis Unit	01	01	--	
17	Micro Centrifuge	01	01	Yes	
18	Incubator water bath	01	01	Yes	
19	Autoclave	01	01	Yes	
20	Refrigerator	01	01	Yes	
21	Filtration Assembly	01	01	Yes	
22	Digital pH meter	01	01	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	01	01	Yes	
2	Digital pH meter	01	01	Yes	
3	UV- Visible Spectrophotometer	01	01	Yes	
4	Flourimeter	01	01	Yes	
5	Digital Balance (1mg sensitivity)	01	01	Yes	
6	Nephelo Turbidity meter	01	01	Yes	
7	Flame Photometer	01	01	Yes	
8	Potentiometer	01	01	Yes	
9	Conductivity meter	01	01	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	--	--	
11	HPLC	01	01	Yes	
12	HPTLC (Desirable)	01	--	--	

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13	Atomic Absorption and Emission spectrophotometer (Desirable)	01	--	--	
14	Biochemistry Analyzer (Desirable)	01	--	--	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	--	--	
16	Deep Freezer (Desirable)	01	--	--	
17	Ion- Exchanger	01	01	--	
18	Lyophilizer (Desirable)	01	--	--	

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Observation of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not complied

Signature of Inspectors:

1.

2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors